

SPS COUNCIL MEETING FEBRUARY 21, 2023

Executive (present)					
Chair	Martyn Reid	Vice Chair	Jennifer Paul	Treasurer	Rebecca Land
OSASC	Sean Maraj	Acting Vice Principal (non voting)	Kelly Rogers	Food Program	Robyn Macdonald
Comms Coord	Kirsty Edwards	Staff Rep	Virginia O'Halloran	Secretary	Sarah Arbour
Principal (non voting)	Trent Taniguchi	Fundraising	Melanie Reid (Virtual)		
Members at Large (present)					
Kayleigh Read	Christina Bugatsch	Jesse Head (Virtual)	Colleen Conlin	Donna Edwards	Holly Statham (Virtual)
Attendees					
Kim Medaglia	Andrea L. (Virtual)	Tammy Olmstead (virtual)			
Unable to attend					
Eman Al Disi (Member at large)	Anjana Govindarajan (Member at Large)	Tammy Bell Olstead (Member at large)	Alison Danson (Volunteering)	Casey Cunningham (OCASC)	Tamara Billey
Andrew Palmer	Victoria Main	Kendra Marshall (Fundraising)	Kristen Harcoff		

Agenda Item	Topic	Speaker	Notes	Decisions
1	Welcome and land acknowledgement	Martyn (Chair)	Agenda provided Attendee list distributed January meeting Minutes approved (Rebecca) Seconded (Jennifer)	N/A
2	Chair Report - link	Martyn (Chair)	<ul style="list-style-type: none"> Next meeting March 21 	
	2.2 News from the Board (Informational)	Martyn (Chair)	<ul style="list-style-type: none"> School Council PD training session is available at the link in the Chair Report Pro Grant - WE did not bid, there were no ideas that met the narrow requirements Parent involvement grant - Martyn might propose that we use some of the money for flyers/guides Stittsville Secondary School information page link in Chair report City of Ottawa Community Environmental projects grant program - the City is now accepting applications School Climate survey for parents and caregivers is open between March 1 - March 24 	N/A
3	Principal's Report	Trent (Principal)	<ul style="list-style-type: none"> He is been receiving a great welcome and would like to thank the parents and staff Toonie Tuesday was today and they will continue to collect the rest of the week. This is OCDSB raising money for clothing and supplies for students i the OCDSB Pink shirt day is Wednesday, February 22nd. Each class is discussing on different levels There are many different extracurriculars happening and that happens because of staff. Thank you staff. SCC had their first spirit assembly. It went well. 	N/A

			<ul style="list-style-type: none"> • SPS branding needs to be built on (mascots/school cheer/logo • 75th anniversary is this year. Is there anything being planned. Kelly and Trent will look into it and get back to council. 	Jennifer
4	Staff Report	Virginia (Staff Rep)	<ul style="list-style-type: none"> • See attached Staff report • Wondering if their will be a school clothing sale in the spring (t-shirts/hats). This was discussed but council will have to get back on this. Not sure who would be responsible for this. • Teacher allocations - 13 submitted. Virginia will send another email. Deadline is Friday before March break. 	
5	Treasurer Report	Rebecca (treasurer)	<ul style="list-style-type: none"> • See attached Proposed 2022/2023 Budget for February 	
	51. Proposed Budget 2022-23	Rebecca (treasurer)	<ul style="list-style-type: none"> • See attached proposed budget 	
6	Fundraising Report	Melanie	<ul style="list-style-type: none"> • Movie night is booked for March 3 - 2 showings (6 & 8pm) • Cake walk will be May 12. Set up will take place on May 11. 60 tables and school booking has been confirmed. They have a budget of \$200. Cash online will be set up March 31 and will run from April 14 - close on May 1. Volunteers will be needed May 11 and 12th. There are 2 ticket options and the committee is looking for direction. Option A - \$1 per ticket with no limit Option B - \$2/ 5 tickets , \$5/15 tickets, \$10/35 tickets • 2 food nights - McDonald is May 30th. Sarah will copy and distribute the flyers to the teachers. Jojo's is March 28th and Mavericks is not booked yet, but will take place over 2-4 week period. • Fitness Bingo - no date yet. 	Vote taken and Option B was majority

7	Volunteers Report	Alison	N/A		
8	Communications Report	Kirsty	<ul style="list-style-type: none"> Nothing to report 		
9	Food Report	Robyn	<ul style="list-style-type: none"> Closed cycle 1 - Wednesday February 22 is the last subway day. Cycle 2 closed - 260 hot dogs raising \$4,500, 182 Pita pit raising \$2,600 and popcorn raising \$2,200 		
10	Safe, inclusive, and caring Schools Report		Nothing to report – committee to meet soon		
11	OCASC Report	Casey/Sean	Nothing to report		
12	Parent focused cultural, diversity and parenting support	Martyn (chair)	Nothing to report		
13	Misc				
14	Future agenda items and confirm date of next meeting	Martyn (chair)	Next meeting March 21	Motion passed by all, no objection	
15	Motion to close the meeting	Martyn (chair)	Thank you for your time.	Motion passed by all, no objections	

**STITTSVILLE PUBLIC SCHOOL COUNCIL
CHAIR'S REPORT - MEETING 21 FEB 23**

Revised By-Laws.

Will be posted to SPS school page - nearly have access

News from the Board.

Strategic Plan - [OCDSB 2023-2027 Strategic Plan](#)

The board are starting their consultation on the next plan. We have been asked for our input. I'm thinking council could host an event at school for all parents to discuss and present our thoughts. Board can assist and I am happy to run. It would be start of Feb and would align with the next public consultation 2 Feb 6 to 9 online. The in person event in Jan was cancelled due to weather and my be reschedule

New OCDSB School Council Page - https://www.ocdsb.ca/our_schools/school_council Some good stuff and worth a read.

School Council development day - 8 Feb (more details to follow - they say)

OCDSB School council resources

- https://www.ocdsb.ca/our_schools/school_council

And

- https://www.ocdsb.ca/our_schools/school_council/supporting_school_councils

You can sign up to OCDSB notices here

https://visitor.constantcontact.com/manage/optin?v=0019SXIHaK_7KAtja_ujOLzGH1pZXi8BaZ7I2L-fEwUrodDCOs6NrHo-tJHxx9OS2DkGKBeUaWwFrvQkZVJEE0pgiwso0YHsExpFevoEqN0TE9Rdo_7MiDBvtEnIXevgCTp1sMMdK-EOAVjuUsc0viuXkHONMIJZnGOW24iGQAOP30FxGqNUjx0RMcl2YDoWbGDCy87IGSAiNCEYrPJy9ZiSnuUgsUwc

There are a number of options covering updates from all parts of the District. Meeting changes

Feb - 14 Move?

March - moved to 21 March

February 2023
School Council Teacher Notes - Virginia O'Halloran

School Activities

- A wide variety of extra curricular activities continue at SPS (Reading club, Knitting club, Card club, building club, junior choir, open gym, rubix cube club, student council, and the newest Triple Ball)
- Just Aissi dance workshops, funded by School council, are scheduled for all classes between March 2-March 12
- Rocks and Rings (curling), funded by School Council, is scheduled for April.
- Tomorrow is Pink Shirt day -many classes have been involved with learning activities related to kindness, bullying, and friendship.

Class activities & Field Trips

- Many classes continue to participate in Virtual Ventures hands on workshops. These in school workshops focus on coding, robotics, 3D modelling and integration with science. Most workshops are offered free of charge and are offered through Carleton University.
- EF1/2A had a virtual visit from the National Gallery of Canada, where we got to see, learn about, and try to interpret paintings by Canadian artists.
- A few primary classes (Pantalone, Kerluke, Mastine, McMullen, Patrice, Spratt, O'Brien, Neuman) joined gym blocks and decided to have a Valentine's glow stick dance party! Fun was had by everyone !
- Mrs. Olson's Grade 5/6 class presented a spoken word poem titled "Where I'm From". Families were invited to our "cafe inspired" classroom to learn more about each other. It was a full house and we were grateful to include our community in the school again!
- The sharks and stingray classes have been learning to code! Using the blue bots we borrowed from the board office we used problem solving, math, and visual art. We figured out how to program our bots to make circles by attaching a marker to the back of the bot. The students who were not using the bots were able to code using ipads to work on the counting skills. We even designed our own Valentine's Day coding mats!



Stittsville Public School Council
Proposed 2022-23 - Presented February 21, 2023

		Revenue (A)	Expense (B)	Net Results	Planned Dates
NET REVENUES					
FOOD PROGRAM	Cycle #1 (Including Popcorn)	20,617.00	(\$14,029.62)	6,587.38	November-January Final
	Cycle #2 (Including Popcorn)				
	Food Program Expenses		(\$52.87)	(\$52.87)	
Total Confirmed Food Program		20,617.00	(\$14,082.49)	6,534.51	
FUNDRAISING					
<i>Confirmed Fundraising</i>	Mabel's Labels	205.15		205.15	Ongoing
	Halloween Dance - October	1,487.55	(\$400.00)	1,087.55	October 28th
	Spirit Wear (October)	5,542.50	(\$4,667.51)	874.99	
Total Confirmed Fundraising		7,235.20	(\$5,067.51)	2,167.69	
Anticipated Fundraising	Pink T-Shirts (February) — Donation?				Council Vote January 17th
	Movie Night #2	500.00	(\$200.00)	300.00	March 3rd
	Cake Walk	2,000.00	(\$200.00)	1,800.00	May 12th
	Fitness Bingo (purchase of gym equipment)	2,500.00	(\$500.00)	2,000.00	TBD
	Food Nights			0.00	TBD
	Jojo's Pizza	100.00		100.00	
	McDonalds	100.00		100.00	
Total Anticipated Fundraising		5,200.00	(\$900.00)	4,300.00	
Total Anticipated net fundraising revenue		12,435.20	(\$5,967.51)	6,467.69	
Other	OCDSB Start-up	500.00	0.00	500.00	
Total Confirmed net revenue		27,852.20	(\$19,150.00)	8,702.20	
Total Anticipated net revenue		33,552.20	(\$20,050.00)	13,502.20	
EXPENSES					
Core Allocations*					
	Classroom Allocations @ \$100 per FTE		(\$5,000)	(\$5,000)	
	Grade 6 Leaving Activities		(\$1,000)	(\$1,000)	Council Vote to increase January 17th
	Track and Field (Ribbons, Chalk)		(\$650)	(\$650)	
	K-2 Field Day		(\$500)	(\$500)	
	Volunteer Appreciation - Bus Buddies Pizza		(\$100)	(\$100)	
Total Core Allocations		0.00	(\$7,250.00)	(\$7,250.00)	
Other Allocations (to Consider)					
	Approved January 17th Allocations from Investment Plan (Separate Discussion+Teacher input)				
	Incubators for Kinders x 2		(\$1,000)	(\$1,000)	Council Vote January 17th
	Cultural Presentation - Masc Gumboot Dancing		(\$6,100)	(\$6,100)	Council Vote January 17th
	Rocks and Rings Presentation		(\$1,100)	(\$1,100)	Council Vote January 17th
	Increase to Grade 6 Leaving		(\$1,000)	(\$1,000)	Council Vote January 17th
Total Other Allocations		0.00	(\$9,200.00)	(\$9,200.00)	
Administration Cost	Banking Fees		(\$250.00)	(\$250.00)	
	Printing Costs / OCAS		(\$135.00)	(\$135.00)	
	Quick Books Online (for July 2023)		(\$158.20)	(\$158.20)	
Total Council Operating Expenses		0.00	(\$543.20)	(\$543.20)	
Total Expenses		0.00	(\$16,993.20)	(\$16,993.20)	
Total Net (Confirmed)		27,852.20	(\$36,143.20)	(\$8,291.00)	
Total Net (Anticipated)		33,552.20	(\$37,043.20)	(\$3,491.00)	
Capital Reserve Planning		0.00	0.00	0.00	
Remaining Balance	Surplus carried over from previous year		Confirmed* 13,190.87	Anticipated 13,190.87	
	2022-23 Loss		(\$8,291.00)	(\$3,491.00)	
	Projected year-end position		4,899.87	9,699.87	

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