

## Stittsville Public School Council Meeting 11 April 2023

### Agenda



| Agenda Item | Topic  | Notes   |
|-------------|--|---|
| 1           | Welcome and land acknowledgement (Chair)     | Ottawa is built on un-ceded Anishinabe Algonquin territory. The peoples of the Anishinabe Algonquin Nation have lived on this territory for millennia. Their culture and presence have nurtured and continue to nurture this land. We honour the peoples and land of the Anishinabe Algonquin Nation. |
|             | 1.1 Approval of previous mins (Chair)        | Circulated pre-meeting  |
| 2           | Chair Report<br>2.1 News from the board      | Chair Report - <a href="#">Link</a> or <a href="#">below</a>  |
|             | 2.2 Casey requests to suspend her membership | Intend to suspend Casey Cunningham's position as Member at Large and OCSAC Rep at her request.  |
| 3           | Principal's Report                           |   |
| 4           | Staff Report                                 |   |
| 5           | Treasurer Report                             |   |
| 6           | Investments and Events Plans (Chair)         | Standing agenda item to review plans  |
|             | 6.1 Meeting up date                          | New dates either 19/20 April<br>Proposed plan for next year - <a href="#">Link</a> or <a href="#">below</a>   |
|             | 6.2 Cake Walk - Jennifer                     | Update if required  |
| 7           | Fundraising Report                           |   |
| 8           | Food Report                                  |   |
| 9           | Volunteers Report                            |   |
| 10          | Communications Report                        |   |

|    |  |                           |
|----|--|---------------------------|
| 11 | Safe, inclusive and caring Schools Report    |                           |
| 12 | OCASC Report                                 | Need a new representative |
| 13 | Any Other Business                           |                           |
| 14 | Future agenda / confirm date of next meeting | Next meeting is 9 May.    |
| 15 | Motion to close the meeting                  | Thank you for your time.  |

# Stittsville Public School Council

## Chair's Report - Meeting 11 April 2023

### News from the Board.

#### **Play structures and outdoor spaces - information from the board - [Link](#)**

Board are asking for questions on this subject to allow them to build a FAQ. The link takes you to the current website.

The boards Architectural Technician, Kurt Berger, looks after all aspects of project management for outdoor play areas. I will be reaching out to him to learn more about the process and what we as council need to think about long term.

#### **School Council media accounts - [Link](#)**

School Councils can choose to use a public page , or create a private forums/group if they wish.

A public page makes updates accessible to everyone, and families can visit the page to see news and events, even if they don't have a social media account. In addition, families can easily re-share posts and spread the word about our events and fundraisers to their networks.

A private Facebook group can be useful for discussions and planning. If we were to have a council only group we can decide to use a private group, but it's important to ensure the group is inclusive. We can do this by accepting all requests to join the group. This makes the group accessible to all, while limiting the general public from seeing its posts.

The board have shared a training video on [Social Media for School Councils](#) that explains how to set up an account, create engaging content, and build a caring online community.

"...Whether your page is public or private, School Councils should make sure to:

- Have active moderation and a clear code of conduct that explains the expectations for a safe and respectful online community. Any posts that break the code of conduct (such as racist, hateful, discriminatory, threatening, bullying, offensive or abusive language) should be deleted. Where necessary, users who violate the policy may be blocked or removed from the group. Read our [Building a caring online community](#) guidelines for more information.
- Use your OCDSB School Council email address (e.g. sc-schoolname@ocdsb.ca) when creating the social media profile or the group owner account. This will allow the social media page to be easily transferred when your Council's membership

changes.....”

## **Promoting our work in the School Council newsletter**

We have the option to have the board promote worthy work we have done and add it to their newsletter. If we have success stories to tell let me know and we can complete the form for submission.

## **Board Budget process - [Link](#)**

Developing the annual budget is a lengthy and complex process. The first stage is the approval of the 2023-24 academic staffing plan. Because of the collective agreements the establishment of staffing numbers happens before the Grants for Student Needs (GSN) from the Province is issued. The Board take a fiscally prudent approach, with the ability to adjust later once the GSN numbers are issued. In short, longer story at the link, next year will see 3292.33 elementary full time equivalent positions (FTE), 1692.34 secondary FTE. This will be 21.23 positions fewer than this year. This is about \$528m in budget costs, out a annual budget of around \$1B each year. The public meeting to discuss the budget should be 18 April, but I haven't seen confirmation yet.

A primer on the budget is here - [Budget FAQs](#) and if you want I can bore you with the details. I have slides and notes.

**Committee of the Whole** - last meeting was 4 April. Meeting [link](#) - Video [link](#). COW is the Trustees and District staff meeting to decide the running of the OCDSB.

Key takeaways:

- Again heated meeting with plenty of parents and non parents speaking to the board.
- [Strategic Plan consultation report](#) - some really good thinking on where the District should be putting resources and what type of education experience our children should expect over the next 5 to 10 years.

## **Parent Involvement Committee - [link](#)**

Next meeting tomorrow. Agenda at link - highlights are budget update, PRO grant report and discussions on future work involving children's rights in education (with emphasis on what parents can contribute).

Really recommend you look at this. It has good information on what the board is thinking, doing and wishes to do.

**Parent Involvement Committee (PIC) Meeting 22 Feb - [link](#)** Still awaiting full minutes to be posted. Next meeting 12 April.

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**Board and Committee Meeting Calendar:** Board and Committee agendas, minutes, livestreams and recordings of meetings are available for public viewing using the [meeting calendar](#).

**Events:** Check the [OCDSB Events Calendar](#) regularly to view upcoming events open to families and students.

**Speaker Series:** The OCDSB Speaker Series offers free information sessions to the parent community. For upcoming Speaker Series events, visit [ocdsb.ca/speakerseries](https://ocdsb.ca/speakerseries).

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OCDSB School council resources

- [https://www.ocdsb.ca/our\\_schools/school\\_council](https://www.ocdsb.ca/our_schools/school_council)
- [https://www.ocdsb.ca/our\\_schools/school\\_council/supporting\\_school\\_councils](https://www.ocdsb.ca/our_schools/school_council/supporting_school_councils)

You can sign up to OCDSB notices here [Link](#)

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Martyn Reid  
Chair of SPS Council

### Stittsville Public School Council Event Plan 2023-24

| Serial | Event                   | Date     | Lead                               | Notes/Links/Info   |
|--------|-------------------------|----------|------------------------------------|--|
| 002    | School Council AGM      | 26/09/23 | Principal until new Chair voted in | <ul style="list-style-type: none"> <li>Establish the council</li> <li>Need 14 days notice from start of school</li> </ul>                                  |
| 004    | School Council Meeting  | 10/10/23 | Chair                              | <ul style="list-style-type: none"> <li>Oct meeting</li> </ul>  |
| 006    | School Council Meeting  | 14/11/23 | Chair                              | <ul style="list-style-type: none"> <li>Establish Investment and Planning Committee</li> </ul>  |
| 008    | School Council Meeting  | 12/12/23 | Chair                              | <ul style="list-style-type: none"> <li>Investment requests from staff for 24-25 submitted</li> </ul>   |
| 010    | School Council Meeting  | 16/01/24 | Chair                              | <ul style="list-style-type: none"> <li>Delayed one week due to later return to school 5 Jan.</li> </ul>  |
| 012    | School Council Meeting  | 13/02/24 | Chair                              | <ul style="list-style-type: none"> <li>Investment plan for approval</li> </ul>   |
| 014    | School Council Meeting  | 19/03/24 | Chair                              | <ul style="list-style-type: none"> <li>Delayed one week due to March Break</li> </ul>  |
| 016    | School Council Meeting  | 09/04/24 | Chair                              | <ul style="list-style-type: none"> <li>Submission of 2024-25 Plan for endorsement</li> </ul>   |
| 018    | School Council Meeting  | 14/05/24 | Chair                              | <ul style="list-style-type: none"> <li></li> </ul>   |
| 020    | School Council Meeting  | 11/06/24 | Chair                              | <ul style="list-style-type: none"> <li>Last meeting of school year</li> </ul>  |
| 022    | Investment and Planning | 10/01/24 | Chair                              | <ul style="list-style-type: none"> <li>First meeting to establish investment plan for 24-25</li> </ul>   |
| 024    | Investment and Planning | 07/02/24 | Chair                              | <ul style="list-style-type: none"> <li>Investment plan to council for approval</li> </ul>  |
| 026    | Investment and Planning | 06/03/24 | Chair                              | <ul style="list-style-type: none"> <li>Event plan drafting</li> </ul>  |
| 028    | Investment and Planning | 03/04/24 | Chair                              | <ul style="list-style-type: none"> <li>Investment and Event plan prepare for council</li> </ul>  |
| 030    | Investment and planning | 08/05/24 | Chair                              | <ul style="list-style-type: none"> <li>If required dependant on vote for plan at last council meeting</li> </ul>   |
| 032    | Fall Dance              | Oct      | Dance rep                          | <ul style="list-style-type: none"> <li>Traditionally a Halloween Dance</li> <li>Aimed at JK - G3</li> <li>Fundraiser vs at cost - vote required</li> </ul> |
| 034    | Spring Dance            | Apr/May  | Dance rep                          | <ul style="list-style-type: none"> <li>Aimed for G4 and upward?</li> </ul>   |

|     |                         |           |                |   |
|-----|-------------------------|-----------|----------------|---|
| 036 | First food program      | Oct       | Food rep       |   |
| 038 | Second food program     | Jan       | Food rep       |   |
| 040 | Meet the teacher        | Sep       | Chair/Vice     | <ul style="list-style-type: none"> <li>● Council support to staff</li> <li>● Food trucks?</li> <li>● Council recruitment drive</li> </ul>                     |
| 042 | Mabels Labels           | All year  | Fundraising    | <ul style="list-style-type: none"> <li>● Fundraising</li> <li>● Advertising to parents</li> </ul>   |
| 044 | School clothing         | All year? | Fundraising    | <ul style="list-style-type: none"> <li>● New proposals on how we do this</li> <li>● Early advertising as changing the norm</li> <li>● School logo?</li> </ul> |
| 046 | Movie Night             | Fall      | Movie Rep      |   |
| 048 | Movie Night             | Spring    | Movie Rep      |   |
| 050 | Pink Shirts             | Oct       | ?              | <ul style="list-style-type: none"> <li>● Do we want to develop our own and use as a targeted fundraiser (ie to anti bullying projects)</li> </ul>             |
| 052 | Take away night         |           | ?              | <ul style="list-style-type: none"> <li>● More than one event</li> </ul>   |
| 054 | Trivia night            |           | ?              | <ul style="list-style-type: none"> <li>● Parent/community involvement</li> </ul>  |
| 056 | Cake Walk               | May       | Cake walk rep  | <ul style="list-style-type: none"> <li>● Need to determine date to book facilities</li> <li>● Need to book tables - see Fundraising Plan</li> </ul>           |
| 058 | G6 leaving              | Jun       | G6 leaving rep | <ul style="list-style-type: none"> <li>● Council support and funding</li> </ul>   |
| 060 | School sports teams     | All year  | ?              | <ul style="list-style-type: none"> <li>● Develop sports teams assistance plan</li> </ul>  |
| 062 | Fitness bingo           | Spring    | Fundraising    | <ul style="list-style-type: none"> <li>● Fundraising for sports/games equipment</li> </ul>  |
| 064 | School council training | ?         | Chair          | <ul style="list-style-type: none"> <li>● Consideration of SC personal development or new members training</li> </ul>  |
| 068 |                         |           |                |   |