

## Stittsville Public School Council Meeting 12 Feb 2024

### Agenda



Agenda Item	Topic	Notes
1	Welcome and land acknowledgement (Chair)	Ottawa is built on un-ceded Anishinaabe <sup>1</sup> <a href="#">Algonquin</a> territory. The peoples of the Anishinaabe Algonquin Nation have lived on this territory for millennia. Their culture and presence have nurtured and continue to nurture this land. We honour the peoples and land of the Anishinaabe Algonquin Nation.
2	Chair Report 2.1 News from the board	<a href="#">Chairs Report</a>
3	Principal's Report	
4	Staff Report	
5	Treasurer Report	
6	Investments and Events Plans (Chair)	Standing agenda item to review plans
	6.1 - Investment and Event plan	<a href="#">Investment and Event Plan</a>
	6.2 Staff request	Staff submission for support. Committee will take and develop funding plan.
	6.3 Movie night (1 Mar)	<ul style="list-style-type: none"> <li>• 23 Feb still booked but we pushed to 1 Mar (also booked). Request approval to cancel the 23 Feb event and give the date back to the board.</li> <li>• Need a volunteer soon or we will need to cancel</li> </ul>
7	Fundraising Report	

<sup>1</sup> Anishinaabe (other variants include Anishinabe, Anicinape, Nishnaabe, Neshnabé and Anishinabek) refers to a group of culturally and linguistically related [First Nations](#) that live in both Canada and the United States, concentrated around the [Great Lakes](#). The Anishinaabeg (plural form of Anishinaabe) live from the Ottawa River Valley west across Northern Ontario and to the plains of [Saskatchewan](#) south to the northeast corner of North Dakota, northern Minnesota and Michigan, as well as the northern shores of Lakes [Ontario](#) and [Erie](#). The [Ojibwe](#), Chippewa, [Odawa](#), Potawatomi, [Algonquin](#), [Saulteaux](#), Nipissing and Mississauga First Nations are Anishinaabeg. Some Oji-Cree First Nations and [Métis](#) also include themselves within this cultural-linguistic grouping. – Source [Canadian Encyclopedia](#)

8	Food Report	<ul style="list-style-type: none"><li>• Call for next year's team - chance to shadow.</li></ul>
9	Volunteers Report	
10	Communications Report	
11	Safe, inclusive and caring Schools Report	Report on recent meeting and proposals
12	OCASC Report	
13	Any Other Business	
14	Future agenda / confirm date of next meeting	Next meeting is 19 March - week after March break.
15	Motion to close the meeting	Thank you for your time.

# Stittsville Public School Council

## Chair's Report - Meeting 12 Feb 2024

### **News from the Board.**

Parent involvement grant - The province provides a grant of \$500 for school councils to allow for parent involvement. A change this year is greater clarity from the board on how to spend and account for this money. This will mostly affect the Treasurer. [Link to the memo from the board](#)

Toonie Tuesday - Information passed in the newsletter on how councils can support/run a Toonie Tuesday event. At SPS, the school run this event internally and council remains ready to help in what ever manner the school asks.

Spread the Word: EarlyON Child and Family Centres - [EarlyON Child and Family Centres](#) are welcoming and supportive places where Ontario children and their parents, grandparents, and caregivers can learn, grow, and connect, together. At EarlyON's free multi-age drop-in playgroups, families can explore a variety of early learning activities together, speak with early years professionals, and meet other families in their neighbourhood. No pre-registration is required to join. Spread the word to parents at your school and in your neighbourhood!

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**All OCDSB meetings records - [Link](#)**

**Committee of the Whole** - last meeting was 6 Feb 24. [Link](#) to COW agenda

COW is the Trustees and District staff meeting to decide on the running of the OCDSB. Lots of good information comes up and it is where you can learn how the board is delivering or wishes to deliver your child's education.

- School improvement and renewal plan. The board approved a \$15m budget along with other monies carried over. I recommend you read the report - [link](#) - as it gives a lot of detail on where your tax money is being spent in the district.
  - With this additional money the total combined Facilities Renewal Program and School Condition Improvement budget for the 2023-2024 year is \$117,821,303.
- Next year's calendar proposal to the Province. Report [here](#)
  - Elementary School 2024 - 2025
  - 3 Sep Tue - First day of school for students
  - 27 Sep Fri - PA Day
  - 8 Nov Fri - PA Day
  - 29 Nov Fri - PA Day (Parent/Educators interviews)
  - 23 Dec 2024 Mon to 3 Jan 2025 Fri - Winter break
  - 24 Jan Fri - PA Day (Report card writing)
  - 14 Feb Fri - PA Day

- 10 to 14 March - March break
- 28 Mar Fri - PA Day
- 6 Jun Fri - PA Day (Report cards)
- 27 Jun Fri - Last day of school
- This does not include statutory days such as Easter.
- Student Learning Update - [Link](#). Several reports with in depth data on student learning. I haven't had time to go through it.

### **Parent Involvement Committee (PIC)**

PIC met on 14 Feb - [link](#).

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**Board and Committee Meeting Calendar:** Board and Committee agendas, minutes, livestreams and recordings of meetings are available for public viewing using the [meeting calendar](#).

**Events:** Check the [OCDSB Events Calendar](#) regularly to view upcoming events open to families and students.

**Speaker Series:** The OCDSB Speaker Series offers free information sessions to the parent community. For upcoming Speaker Series events, visit [ocdsb.ca/speakerseries](https://ocdsb.ca/speakerseries).

### **OCDSB Council resources:**

- [https://www.ocdsb.ca/our\\_schools/school\\_council](https://www.ocdsb.ca/our_schools/school_council)
- [https://www.ocdsb.ca/our\\_schools/school\\_council/supporting\\_school\\_councils](https://www.ocdsb.ca/our_schools/school_council/supporting_school_councils)

**OCDSB Notices sign up:** [Link](#) for email notices for major OCDSB notices.

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Martyn Reid  
Chair of SPS Council  
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### Stittsville Public School Council Event Plan 2023-24

**Endorsed - June 2023**

**Last Revision - 25 Sep (ready for presentation to new council)**

Serial	Event	Date	Lead	Notes/Links/Info
002	School Council AGM	26/09/23	Principal until new Chair voted in	<ul style="list-style-type: none"> <li>● Establish the council</li> <li>● Need 14 days notice from start of school</li> <li>● Principal calls meeting at start of new school year</li> <li>● Priority is Halloween Dance Coord</li> </ul>
004	School Council Meeting - Oct	10/10/23	Chair	<ul style="list-style-type: none"> <li>● Oct meeting</li> <li>● Halloween dance update</li> <li>● Food program update</li> <li>● Approve event plan and budget</li> <li>● Approve the Bylaws</li> </ul>
006	School Council Meeting - Nov	14/11/23	Chair	<ul style="list-style-type: none"> <li>● Establish Investment and Planning Committee</li> </ul>
008	School Council Meeting - Dec	12/12/23	Chair	<ul style="list-style-type: none"> <li>● Investment requests from staff for 24-25 to be submitted</li> </ul>
010	School Council Meeting - Jan	16/01/24	Chair	<ul style="list-style-type: none"> <li>● Delayed one week due to later return to school 5 Jan.</li> </ul>
012	School Council Meeting - Feb	13/02/24	Chair	<ul style="list-style-type: none"> <li>● Staff submission report</li> </ul>
014	School Council Meeting - Mar	19/03/24	Chair	<ul style="list-style-type: none"> <li>● Investment plan for approval</li> <li>● Delayed one week due to March Break</li> <li>● Report classroom allocation spend</li> </ul>

016	School Council Meeting - Apr	09/04/24	Chair	<ul style="list-style-type: none"> <li>● Draft Investment and Event plan for discussion</li> </ul>
018	School Council Meeting - May	14/05/24	Chair	<ul style="list-style-type: none"> <li>● Submission of 2024-25 Plan for endorsement</li> </ul>
020	School Council Meeting - Jun	11/06/24	Chair	<ul style="list-style-type: none"> <li>● Last meeting of school year</li> </ul>
022	Investment and Planning - Jan	10/01/24	Chair	<ul style="list-style-type: none"> <li>● First meeting to establish investment plan for 24-25</li> </ul>
024	Investment and Planning - Feb	07/02/24	Chair	<ul style="list-style-type: none"> <li>● Investment plan to council for approval</li> </ul>
026	Investment and Planning - Mar	06/03/24	Chair	<ul style="list-style-type: none"> <li>● Event plan drafting</li> </ul>
028	Investment and Planning - Apr	03/04/24	Chair	<ul style="list-style-type: none"> <li>● Investment and Event plan prepare for council</li> </ul>
030	Investment and planning - May	08/05/24	Chair	<ul style="list-style-type: none"> <li>● If required dependant on vote for plan at last council meeting</li> </ul>
032	Halloween Dance	27/10/23	Dance rep	<ul style="list-style-type: none"> <li>● Cost only event (approved AGM)</li> <li>● Purpose of event to welcome new pupils and parents to a social event. Meets council requirement to provide support to school community</li> </ul>
036	First food program	Oct	Food rep	<ul style="list-style-type: none"> <li>● Oct meeting to set offerings</li> </ul>
038	Second food program	Jan	Food rep	
040	Meet the teacher	14 Sep	Chair/Vice	<ul style="list-style-type: none"> <li>● Council support to staff</li> <li>● Council recruitment drive</li> </ul>
042	Mabels Labels	All year	Treasuer - receiving money from company	<ul style="list-style-type: none"> <li>● Fundraising event</li> <li>● Advertising to parents during Aug via FB, Sep via email newsletters</li> </ul>

044	School clothing / Spirit Wear	Oct	Fundraising - Spirit Wear Rep	<ul style="list-style-type: none"> <li>● Agreed to go to online ordering</li> <li>● Early advertising as changing the norm</li> <li>● Need a specific Spirit Wear Rep to oversea but most of the work will be done by vendor.</li> </ul>
046	Movie Night	17/11/23	Movie Rep	
048	Movie Night	01/03/2023	Movie Rep	<ul style="list-style-type: none"> <li>● Change in date due to PA Day in Feb</li> </ul>
050	Pink Shirt	28/02/24	Spirit Wear Rep	<ul style="list-style-type: none"> <li>● Pink shirt/Anti Bullying day 28 Feb 24</li> <li>● Staff to advise on integration in to their activities</li> <li>● Do we want to have students design motif and use that or go for generic pink shirt through spirit wear (if vendor can)</li> </ul>
052	Food nights	tbc	Fundraising - Food night coord	<ul style="list-style-type: none"> <li>● Maveric's and JoJos seem easiest to run</li> <li>● Recommend - Nov JoJo and Feb Maveric</li> </ul>
056	Cake Walk	10/05/24	Cake walk rep	<ul style="list-style-type: none"> <li>● Booked 9 May set up and 10 May for event</li> <li>● Principal to confirm tables (100) for 9 May</li> </ul>
058	G6 leaving	Jun	G6 leaving committee	<ul style="list-style-type: none"> <li>● Council support and funding</li> <li>● G6 Leaving committee to be established and request funding from council.</li> <li>● Allocation in budget for approval</li> </ul>
060	Race to Read	Nov - Jan	Chair	<ul style="list-style-type: none"> <li>● Classroom based competition</li> <li>● Each book read (Grade appropriate) is recorded on chart</li> <li>● Start Nov. By Jan classroom (per Grade) with most books gets "prize"</li> <li>● Extra recess, pizza, PJ day etc</li> <li>● Council can fund low cost prizes.</li> </ul>

				<ul style="list-style-type: none"> <li>• Discussion with Staff Rep</li> </ul>
062	Fitness bingo	April	Fundraising	<ul style="list-style-type: none"> <li>• Fundraising for sports/games equipment</li> <li>• Internal prizes similar to race to read</li> </ul>
064	School council training	04/10/23	Chair	<ul style="list-style-type: none"> <li>• Learning and Development for council members - mostly aimed at new members</li> <li>• Potential for old Reps to handover to new Reps</li> </ul>