

## Stittsville Public School Council Meeting 19 Mar 2024

### Agenda



Agenda Item	Topic	Notes
1	Welcome and land acknowledgement (Chair)	Ottawa is built on un-ceded Anishinaabe <sup>1</sup> <a href="#">Algonquin</a> territory. The peoples of the Anishinaabe Algonquin Nation have lived on this territory for millennia. Their culture and presence have nurtured and continue to nurture this land. We honour the peoples and land of the Anishinaabe Algonquin Nation.
2	Chair Report 2.1 News from the board	<a href="#">Chairs Report</a> <ul style="list-style-type: none"><li>• <b>Propose</b> host event for Trustee/District Staff to host informational night at school on review of elementary programs (see Chair's report on COW)</li><li>• <b>Funding</b> to support. From the parental engagement monies.</li></ul>
3	Principal's Report	
4	Staff Report	
5	Treasurer Report	
6	Investments and Events Plans (Chair)	Standing agenda item to review plans
	6.1 - Investment and Event plan	<a href="#">Investment and Event Plan</a> <ul style="list-style-type: none"><li>• All teacher requests received.</li><li>• Investment and Events Committee to meet.</li><li>• Email to council proposed program for vote at May Council.</li></ul>
7	Fundraising Report	
8	Food Report	

<sup>1</sup> Anishinaabe (other variants include Anishinabe, Anicinape, Nishnaabe, Neshnabé and Anishinabek) refers to a group of culturally and linguistically related [First Nations](#) that live in both Canada and the United States, concentrated around the [Great Lakes](#). The Anishinaabeg (plural form of Anishinaabe) live from the Ottawa River Valley west across Northern Ontario and to the plains of [Saskatchewan](#) south to the northeast corner of North Dakota, northern Minnesota and Michigan, as well as the northern shores of Lakes [Ontario](#) and [Erie](#). The [Ojibwe](#), Chippewa, [Odawa](#), Potawatomi, [Algonquin](#), Saukteaux, Nipissing and Mississauga First Nations are Anishinaabeg. Some Oji-Cree First Nations and [Métis](#) also include themselves within this cultural-linguistic grouping. – Source [Canadian Encyclopedia](#)

9	Volunteers Report	
10	Communications Report	
11	Safe, inclusive and caring Schools Report	
12	OCASC Report	
13	Any Other Business	
14	Future agenda / confirm date of next meeting	Next meeting is 14 May 2024
15	Motion to close the meeting	Thank you for your time.

# Stittsville Public School Council

## Chair's Report - Meeting 9 April 2024

### **News from the Board.**

OCDSB 2024 Summer language classes and camps - [Link to information.](#)

The board runs summer camps aimed at improve language skills for Kinder to G8, either in person or online. Registration by 14 June and see above link for information and how to apply.

Advisory Committee on Equity Policy – asking for feedback - [Advisory Committee on Equity Policy](#)

The OCDSB's Advisory Committee on Equity (ACE) is made up of parents and other family representatives, community partners, students, staff, and trustees. The Committee's main focus is to assist the Board of Trustees in fulfilling its commitment to provide an equitable and inclusive learning and working environment.

ACE is currently reviewing its Policy [P.008.GOV Advisory Committee on Equity](#) to better serve its needs and support the District's strategic goals. We invite current/former ACE members, students, families, staff, and others interested in the work of ACE to share your feedback on opportunities and challenges that impact student well-being and learning, and your thoughts about the ACE membership criteria.

Feedback on the policy will be accepted until April 22, 2024. Learn more and share your input on [Engage OCDSB](#).

Open trails day at Bill Mason Outdoor Education Centre - [Link for information](#)

Bill Mason Outdoor Education Centre is having its annual Open Trails Day on **Saturday, May 4, 2024 from 9 a.m. to 3 p.m.**

Take a hike through the trails and discover the biodiversity of this unique site. Bring your binoculars, camera, magnifying lenses and, most importantly, your curiosity!

This is the only day of this school year when this 77-acre classroom will be open to the public for everyone to explore. Normally, this OCDSB facility is only open to attending students and classes.

### **Visitor information:**

- There is plenty of parking at 3088 Dunrobin Road.
- Visitors are welcome to bring a lunch or picnic.
- A fire will be set up at the Dragonfly Gazebo, if you wish to bring items for a cookout lunch.
- Leashed dogs are welcome.
- We encourage all visitors to wear long pants, long sleeve shirts, socks and proper outdoor shoes to allow you to be active and protect yourself from mosquitoes and ticks. Sunscreen and bug spray are also recommended.

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**All OCDSB meetings records - [Link](#)**

**Committee of the Whole** - last meeting was 2 Apr 24. [Agenda](#) / [Video](#) of meeting

COW is the Trustees and District staff meeting to decide on the running of the OCDSB. Lots of good information comes up and it is where you can learn how the board is delivering or wishes to deliver your child's education.

[Program review process at the Elementary level](#)

- COW approved for staff to commence consultation on potential elementary level program change
- Please read the report – this review could recommend changes to elementary programs within the next 2 years
- April – Jun will see community engagement.
- Summer – analysis and development based on feedback
- Sep – Nov present options for decision.
- Fall 2025 – Implementation if any changes proposed and approved

Next meeting – 16 April - [Agenda](#)

**Parent Involvement Committee (PIC)**

PIC met on 14 Feb - [link](#).

Next meeting – 17 Apr

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**Board and Committee Meeting Calendar:** Board and Committee agendas, minutes, livestreams and recordings of meetings are available for public viewing using the [meeting calendar](#).

**Events:** Check the [OCDSB Events Calendar](#) regularly to view upcoming events open to families and students.

**Speaker Series:** The OCDSB Speaker Series offers free information sessions to the parent community. For upcoming Speaker Series events, visit [ocdsb.ca/speakerseries](https://ocdsb.ca/speakerseries).

**OCDSB Council resources:**

- [https://www.ocdsb.ca/our\\_schools/school\\_council](https://www.ocdsb.ca/our_schools/school_council)
- [https://www.ocdsb.ca/our\\_schools/school\\_council/supporting\\_school\\_councils](https://www.ocdsb.ca/our_schools/school_council/supporting_school_councils)

**OCDSB Notices sign up:** [Link](#) for email notices for major OCDSB notices.

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Martyn Reid  
Chair of SPS Council  
[sc-stittsvilleps@ocdsb.ca](mailto:sc-stittsvilleps@ocdsb.ca)

### Stittsville Public School Council Event Plan 2023-24

**Endorsed - June 2023**

**Last Revision - 25 Sep (ready for presentation to new council)**

Serial	Event	Date	Lead	Notes/Links/Info
002	School Council AGM	26/09/23	Principal until new Chair voted in	<ul style="list-style-type: none"> <li>● Establish the council</li> <li>● Need 14 days notice from start of school</li> <li>● Principal calls meeting at start of new school year</li> <li>● Priority is Halloween Dance Coord</li> </ul>
004	School Council Meeting - Oct	10/10/23	Chair	<ul style="list-style-type: none"> <li>● Oct meeting</li> <li>● Halloween dance update</li> <li>● Food program update</li> <li>● Approve event plan and budget</li> <li>● Approve the Bylaws</li> </ul>
006	School Council Meeting - Nov	14/11/23	Chair	<ul style="list-style-type: none"> <li>● Establish Investment and Planning Committee</li> </ul>
008	School Council Meeting - Dec	12/12/23	Chair	<ul style="list-style-type: none"> <li>● Investment requests from staff for 24-25 to be submitted</li> </ul>
010	School Council Meeting - Jan	16/01/24	Chair	<ul style="list-style-type: none"> <li>● Delayed one week due to later return to school 5 Jan.</li> </ul>
012	School Council Meeting - Feb	13/02/24	Chair	<ul style="list-style-type: none"> <li>● Staff submission report</li> </ul>
014	School Council Meeting - Mar	19/03/24	Chair	<ul style="list-style-type: none"> <li>● Investment plan for approval</li> <li>● Delayed one week due to March Break</li> <li>● Report classroom allocation spend</li> </ul>

016	School Council Meeting - Apr	09/04/24	Chair	<ul style="list-style-type: none"> <li>● Draft Investment and Event plan for discussion</li> </ul>
018	School Council Meeting - May	14/05/24	Chair	<ul style="list-style-type: none"> <li>● Submission of 2024-25 Plan for endorsement</li> </ul>
020	School Council Meeting - Jun	11/06/24	Chair	<ul style="list-style-type: none"> <li>● Last meeting of school year</li> </ul>
022	Investment and Planning - Jan	10/01/24	Chair	<ul style="list-style-type: none"> <li>● First meeting to establish investment plan for 24-25</li> </ul>
024	Investment and Planning - Feb	07/02/24	Chair	<ul style="list-style-type: none"> <li>● Investment plan to council for approval</li> </ul>
026	Investment and Planning - Mar	06/03/24	Chair	<ul style="list-style-type: none"> <li>● Event plan drafting</li> </ul>
028	Investment and Planning - Apr	03/04/24	Chair	<ul style="list-style-type: none"> <li>● Investment and Event plan prepare for council</li> </ul>
030	Investment and planning - May	08/05/24	Chair	<ul style="list-style-type: none"> <li>● If required dependant on vote for plan at last council meeting</li> </ul>
032	Halloween Dance	27/10/23	Dance rep	<ul style="list-style-type: none"> <li>● Cost only event (approved AGM)</li> <li>● Purpose of event to welcome new pupils and parents to a social event. Meets council requirement to provide support to school community</li> </ul>
036	First food program	Oct	Food rep	<ul style="list-style-type: none"> <li>● Oct meeting to set offerings</li> </ul>
038	Second food program	Jan	Food rep	
040	Meet the teacher	14 Sep	Chair/Vice	<ul style="list-style-type: none"> <li>● Council support to staff</li> <li>● Council recruitment drive</li> </ul>
042	Mabels Labels	All year	Treasuer - receiving money from company	<ul style="list-style-type: none"> <li>● Fundraising event</li> <li>● Advertising to parents during Aug via FB, Sep via email newsletters</li> </ul>

044	School clothing / Spirit Wear	Oct	Fundraising - Spirit Wear Rep	<ul style="list-style-type: none"> <li>● Agreed to go to online ordering</li> <li>● Early advertising as changing the norm</li> <li>● Need a specific Spirit Wear Rep to oversea but most of the work will be done by vendor.</li> </ul>
046	Movie Night	17/11/23	Movie Rep	
048	Movie Night	01/03/2023	Movie Rep	<ul style="list-style-type: none"> <li>● Change in date due to PA Day in Feb</li> </ul>
050	Pink Shirt	28/02/24	Spirit Wear Rep	<ul style="list-style-type: none"> <li>● Pink shirt/Anti Bullying day 28 Feb 24</li> <li>● Staff to advise on integration in to their activities</li> <li>● Do we want to have students design motif and use that or go for generic pink shirt through spirit wear (if vendor can)</li> </ul>
052	Food nights	tbc	Fundraising – Food night coord	<ul style="list-style-type: none"> <li>● <del>Maveric's and JoJos seem easiest to run</del></li> <li>● <del>Recommend – Nov JoJo and Feb Maveric</del></li> </ul>
056	Cake Walk	10/05/24	Cake walk rep	<ul style="list-style-type: none"> <li>● Booked 9 May set up and 10 May for event</li> <li>● Principal to confirm tables (100) for 9 May</li> </ul>
058	G6 leaving	Jun	G6 leaving committee	<ul style="list-style-type: none"> <li>● Council support and funding</li> <li>● G6 Leaving committee to be established and request funding from council.</li> <li>● Allocation in budget for approval</li> </ul>
060	Race to Read	Nov - Jan	Chair	<ul style="list-style-type: none"> <li>● Classroom based competition</li> <li>● Each book read (Grade appropriate) is recorded on chart</li> <li>● Start Nov. By Jan classroom (per Grade) with most books gets “prize”</li> <li>● Extra recess, pizza, PJ day etc</li> <li>● Council can fund low cost prizes.</li> </ul>

				<ul style="list-style-type: none"> <li>• Discussion with Staff Rep</li> </ul>
062	Fitness bingo	April	Fundraising	<ul style="list-style-type: none"> <li>• Fundraising for sports/games equipment</li> <li>• Internal prizes similar to race to read</li> </ul>
064	School council training	04/10/23	Chair	<ul style="list-style-type: none"> <li>• Learning and Development for council members - mostly aimed at new members</li> <li>• Potential for old Reps to handover to new Reps</li> </ul>

#### Staff submission for 2024/2025 funding

##### Kinder

1. Kinder supplies (kitchen, sensory, tables etc) and light tables
2. Outdoor toys (winter focus)
3. More greenspace, trees, shade areas or an enclosed kinder yard
4. Visual Arts supplies/consumables or Scientist in School or Funding for field trips

##### G1-3

1. Cultural/arts presentations and/or workshops (staff suggested whole school activities priority) or Sports workshops/presenters for kids (like the curling we have 22/23 or dance classes)
2. Scientist in School or Funding for field trips or Visual art supplies
3. Money for clubs or Flexible seating

##### G4-6

1. Funding for field trips or Cultural/Arts presentations
2. Sports workshops/presentations
3. Flexible seating